



Councillor M Newton  
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CO15 5LJ

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Town Hall  
Station Road  
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Please ask for: A Simpson

21st July 2022

Dear Councillor Newton,

**Re: ACCEPTANCE OF FUNDING FOR TDC TO HOST A NEEB ROLE**

I am writing to you to seek your concurrence with my proposed plan of action to accept funding from Braintree District Council (BDC) for Tendring District Council (TDC) to host a North Essex Economic Board (NEEB) post. The value of the funding is £30,000.

TDC has been asked to host the role of a Communications Lead to support promotion of NEEB's support programmes. NEEB is not an organisation/employer in its own right and therefore relies on partners to employ roles.

TDC's Corporate Plan has Community Leadership at its heart, with a particular focus on joined up public services for the benefit of residents (which this project does), and on being part of effective services for improved public health.

As a key partner within NEEB, and providing the Communications Manager function, TDC is signed up through its Memorandum of Understanding to support NEEB objectives and help it to operate in the way that it does, using host organisations.

As you will know, board members at NEEB have agreed the £30,000 funding for marketing support, and it is intended to provide this through a fixed-term, 12-month, part-time post, and I am seeking your concurrence on accepting the funding.

Although recruitment falls under the responsibility of the Head of Paid Service, for your reassurance the funding will not be accepted without a Joint Agreement ensuring that NEEB covers any on costs incurred which are not covered by the provided funding.

In addition this proposal is supported by the Chief Financial Officer and Management Team; in line with the Financial Procedure Rules on External Funding.

I would be pleased to receive your written concurrence to this proposal and request that you please sign and return the attached copy of this letter.

Yours sincerely,

**A Simpson**  
**Assistant Director Partnerships**

To  
Head of Paid Service and Assistant Director Partnerships  
Partnerships  
Town Hall  
Station Road  
Clacton  
CO15 1SE

**TENDRING DISTRICT COUNCIL**

**Re: ACCEPTANCE OF FUNDING FOR TDC TO HOST A NEEB ROLE**

I refer to your letter dated 21<sup>st</sup> July 2022 concerning the action you propose to take under the powers delegated to you within the Constitution under Part 3.9 Section 10, in respect of acceptance of funding for a NEEB job role;

Name of funding organisation: Braintree District Council (BDC)

Amount: £30,000

**\* I concur/do not Concur with the action you propose.**

Additional comments (if any):



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Councillor Mary Newton.  
Business and Economic Growth Portfolio Holder.

Dated .....